

MONTH	MINUTE NO.	RESOLUTION / ACTION	TASK COMPLETE	COMMENT
2021				
January	10	Obtain quotations for repairs identified for immediate attention and those specified as being necessary within two years for the Corn Exchange.	In progress	Quote requested for work to water-damaged wall in Council office – awaited.
July	18	Administrative staff should work through the Fire Safety Audit of the Corn Exchange, implement recommendations which could be achieved at little or no cost and seek quotations for higher value measures.	In progress	Replacement locks obtained, as agreed on 23.05.23, and fitting arranged.
2022				
September	11	Long terms plans for the cemetery including this proposal (purchase of adjacent land for cemetery extension) may be included in the long-term strategic plan for the council.	In progress	For consideration as part of Town Council Strategic Plan.
October	7	Seek quotations for engraving the mayoral chain with the names of recent mayors.	In progress	Quotation obtained from Fattorini, further quotation awaited.
November	11	Undertake a detailed analysis of the costs and benefits of part-night lighting.	Yes	On agenda for 25 th July 2023.
2023				
January	17	Investigate options for improving public toilet facilities at both St Mary's car park and Queen Street with the involvement of architects or builders, as appropriate.	In progress	Meeting with Healthmatic on 3 rd May – quote for alterations to St Mary's toilets to be revised. Healthmatic have advised that left-hand cubicle is beyond repair. On agenda for 25 th July 2023.
	8	Transfer £60,000 to the Public Sector Deposit Fund.	Yes	
	20	Demolish the open section of the chapel lean-to, subject to advice from SC Conservation Officer. Commission Sam Coldicott to demolish the open section of the lean-to, re-roof the remaining lean-to building and carry out repairs to the roof of the chapel.	Pending	No objection from Conservation Officer. Order placed, work awaited.
May	14	Take out a paid subscription to the Rural Market Towns Group.	Yes	
	15	Agree to the installation of a memorial bench in the cemetery subject to approval of the bench quality and design.	Yes	Applicant notified, specification of bench awaited.
	16	Accept the offer of a war graves plaque for the cemetery.	Yes	War Graves Commission notified, installation awaited.
	18	Retain the Mary Webb room for Council meetings and hourly rental.	Yes	Applicant advised.
	19	Write formally to Shropshire Council to discuss proposals for the Gaskell Ground.	Yes	Reply awaited.